

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
PHONE (941) 927-9000

FIELD TRIP AUTHORIZATION

Instructions: In-county field trips/school bus requisitions require principal approval only. All other field trips/school bus requisitions require principal and executive director approval. In addition, any trip involving students' out-of-state/country travel also requires School Board approval and should include release forms, insurance coverage, and other data supplied by the company assisting with the arrangements. Provide the information requested below and submit this completed form with appropriate attachments for approval adhering to the advance notification time prior to departure date noted after field trip below. Refer to School Board Policy 4.43.

Check One In-county Out-of-county (4 wks) Out-of-state (8 wks) Out-of-country (12 wks)

School Sarasota High School Destination Carv, NC

Purpose Pre-Nike Cross Country Meet (Great American Invitational)

Departing from SHS Date 10/4/2018 Time 3:30 pm AM/PM

Returning from SHS Date 10/7/2018 Time 1:30 pm AM/PM

Grade/Class/Sport Cross Country

Person-in-charge John Stevenson Phone 941-586-8444

Method of transportation School bus (Attach School Bus Trip Requisition [011-85-TRN]) Charter bus
 Airline Other (Explain) Amtrak Train

NOTE If other than a Sarasota County school bus is being used, attach certificate of insurance from carrier or Statement of Insurance on Private Vehicles form (065-96-FIN). See School Board Policy 8.36.

Meal arrangements Meal money provided by Parents/Boosters

Lodging arrangements 1 night Friday 10/5/2018 6115 Corporate Ridge Rd. Raleigh NC, 27607 (Wingate Hotel)

Number of female students 6 ✓ Number of male students 7 ✓ Total 13 ✓

Number of female chaperones 1 Number of male chaperones 1 Total 2

Names of chaperones John Stevenson and Dr. Alan King, Emily Harding

Cost per student \$ 100 Contact person if financial assistance is needed John Stevenson

It is understood that permission slips and Emergency Medical/Treatment Consent For Field Trips And/Or Other After School Activities (063-96-DIS) forms will be obtained from parents prior to the field trip.

Funding Source Individual Fundraiser PTO/PTA Internal funds
 Other (Explain) _____

Verification of student medical insurance was completed for out-of-county/overnight travel? Yes No

Principal Name (Print) David Jones Approved Denied

Principal Signature David Jones Date 09/25/18

Executive Director Name (Print) Steve Cantrell Approved Denied

Executive Director Signature Steve Cantrell Date 9/25/18

Out-of-state/country field trip was School Board approved on (Board meeting date) _____

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Instructions: Provide the following information for all field trips.

1. Explain the direct instructional connection with instructional program. Include any potential risks or hazards (e.g. water activity).

Premier cross country race in the southeast where Nike Cross Regional meet is held to compete at national meet in November

The event provides runners a different level of competition not associated at a state level.

Potential risks: no new risks compared to other cross country races

2. Describe how students are being selected to participate with assurances of equal access for all students, regardless of economic level.

Runners were selected based on 7 and 6 best 5k race times on the team of the 2018 season

3. Describe how students will be supervised once they arrive.

Students will be with coaches the whole time except during sleeping hours and race time

4. Should an emergency arise, how will communication and transportation be handled?

Through cell phones and email of parents. Transportation is through Amtrak train and everything is walking distance in Cary.